

## SPECIAL DISTRICT TRANSPARENCY NOTICE - 2025

Pursuant to section 32-1-809, Colorado Revised Statutes

This information must be provided to the eligible electors of the district between November 16, 2024 and January 15, 2025 for the year 2025.

Name of special district	Berkeley Water and Sanitation District	
Address and telephone number of manager or other primary contact person for District	Sharon Whitehair District Manager 303-477-1914	
Time and place designated for regular board meetings	2 <sup>nd</sup> Wednesday of each month, 6 p.m. District Office, 4455 West 58 <sup>th</sup> Avenue, Unit A, Arvada, CO 80002.	
Posting place designated for meeting notice (§24-6-402(2)(c), C.R.S.)	Berkeley office and website, Adams County Clerk and Recorder	
Names of board members  (Check applicable boxes for any board member whose seat will be on the ballot at the May 2025 election.)	(1) Risa Hayes, President This office will not be on the May 2025 ballot as a four-year term.	(2) Judy Miranda, Vice President This office will be on the May 2025 ballot as a four-year term
	(3) Craig Jones, Treasurer This office will be on the May 2025 ballot as a four-year term	(4) Phil Cipri, Secretary This office will be on the May 2025 ballot as a four-year term
	(5) John Jesse Chavez, Metro Representative This office will not be on the May 2025 ballot as a four-year term	
Public Meeting for approval of Rates and Fees	Wednesday, November 13, 2024 at 6 p.m. District Office, 4455 W. 58 <sup>th</sup> Avenue, Unit A, Arvada, CO 80002	
District mill levy	2.535	
Total ad valorem tax revenue received by district during 2024 (Note if unaudited or otherwise incomplete.)	\$387,625 (unaudited)	
Date of next regular election	Tuesday, May 6, 2025	
Self-nomination forms to be a candidate for district board member may be obtained beginning January 1, 2023 from:	Sharon Whitehair District Office 4455 West 58 <sup>th</sup> Avenue, Unit A, Arvada, CO 80002 Monday – Friday 8 a.m. to 4:30 p.m.	
Self-nomination forms to be a candidate for district board member should be returned to	Sharon Whitehair District Office 4455 W. 58 <sup>th</sup> Avenue, Unit A, Arvada, CO 80002 Monday – Friday 8 a.m. to 4:30 p.m.	
Completed self-nomination forms must be received by the district by	Friday, February 28, 2025 no later than 4:30 p.m.	
District election results will be posted on these websites:	Secretary of State <a href="http://www.sos.state.co.us">www.sos.state.co.us</a>	District or other website: <a href="http://www.berkeleywatersanitation.com">www.berkeleywatersanitation.com</a>

Payments	Payments are due on or before the end of each month for commercial. Payments are due on or before the end of the quarter for residential.	Payments of checks or money orders can be dropped off through the postal door at the Berkeley office.
Methods of payment at the Berkeley Water & Sanitation District office at 4455 W. 58 <sup>th</sup> Avenue, Unit A	Cash, check, or money orders	Late fee will be assessed on: After one month, commercial will be assessed a \$15 late fee After each quarter, residential will be assessed a \$15 late fee
Online payments can be made by visiting <a href="http://www.berkeleywatersanitation.com">www.berkeleywatersanitation.com</a>	Payments made through a checking account will be charged a \$1 fee regardless of the amount. Payments made with credit cards are subject to a 2.25% charge based on the amount paid plus a \$.75 service charge.	
Email billing	Customers can contact Berkeley to be added to their billing email list	
Colorado Open Records Act Fees	No charge for electronic delivery of digital documents. A charge of \$0.25 per page to provide for regular size paper copies (8.5x11), and the actual cost of producing other sized paper copies. C.R.S. §24-72-205(5)(a).	A charge associated with staff time at \$33.58 per hour when the records request requires more than one hour locating, researching, <u>redacting</u> , or retrieving records. See § 24-72-205(5)(a),C.R.S.  District contact information for open records request is Sharon Whitehair.
Notice completed by:	Name: Sharon Whitehair Title: District Manager E-mail: <a href="mailto:berkeleywater@gmail.com">berkeleywater@gmail.com</a>	Notice Dated: 12/18/2024