

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING
September 11, 2024

Present for September 11, 2024

Present

Risa Hayes - President
Judy Miranda – Vice President
John Jesse Chavez – Metro Representative
Phil Cipri – Secretary
Craig Jones – Treasurer

Also Present for September 11, 2024:

Sharon Whitehair - Berkeley Water and Sanitation District
Adrienne Benavidez, 5303 Columbine Lane
David Green, Green & Associates CPA

Call to Order on September 11, 2024:

Hayes called the September 11, 2024 meeting to order at 6:02 pm.

Comments from the Public:

Adrienne Benavidez and David Green were present.

ADU – 5303 Columbine Lane

Benavidez presented the Board with a variance request to allow the ADU behind 5303 Columbine Lane to share a service line. The Board was also presented with a variance agreement between Benavidez and Berkeley to make the service line private with all responsibility for upkeep and repairs to be shared by the existing home and the new ADU. Jones moved to approve the variance request and the variance agreement for 5303 Columbine Lane. Chavez seconded. The motion passed unanimously.

Presentation of the 2023 Berkeley Financial Statement

David Green, Green & Associates CPA, remotely shared the 2023 Berkeley Financial Statements with the Board. He could find no discrepancies within the Berkeley Financial Statements and will send the approved 2023 Financial Statement to the Colorado State Auditor by the end of September. Chavez moved to approve the 2023 Financial Statement. Cipri seconded. The motion passed unanimously.

Approval of Agenda:

Cipri moved to approve the agenda. Chavez seconded. The motion passed unanimously.

New Business:

There was no new business.

Minutes of the August, 2024 Board Meeting:

Jones moved to approve the August 2024 Minutes. Cipri seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending August, 2024:

Chavez moved to accept the Accounts Past Due Report for the month ending August 2024. Miranda seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending July, 2024:

Cipri moved the Treasurer's Report be approved for July, 2024. Miranda seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for September, 2024:

Jones moved the September 2024 Cash Disbursements and Payroll be approved. Chavez seconded the motion. The motion passed unanimously.

Legal:

- There was no legal report.

Engineering Update:

Cipri moved to approved the grout bid for two manholes at Z – 5 and S – 12 from C & L Water Solutions for a total of \$8,330.00. Miranda seconded. The motion passed unanimously.

Metro Update:

- Chavez presented the Metro update.

Office Update:

- Whitehair presented the Office Report

Maintenance Report:

- Whitehair presented the Maintenance Report

Adjournment:

Miranda moved to adjourn the meeting. Chavez seconded. The motion was passed unanimously. The meeting was adjourned at 7:18 p.m.

Phil Cipri, Secretary