

BERKELEY WATER & SANITATION DISTRICT  
4455 W. 58<sup>TH</sup> Ave., Unit A; Arvada, Colorado 80002-7007  
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING

October 9, 2024

Present for October 9, 2024

Present

Risa Hayes - President

Judy Miranda – Vice President

John Jesse Chavez – Metro Representative

Phil Cipri – Secretary

Craig Jones – Treasurer

Also Present for October 9, 2024:

Sharon Whitehair - Berkeley Water and Sanitation District

Hilary Graham – Hoffman, Parker, Wilson & Carberry

Call to Order on October 9, 2024:

Hayes called the October 9, 2024 meeting to order at 6:03 pm.

Comments from the Public:

No public was present.

Approval of Agenda:

Cipri moved to approve the agenda. Chavez seconded. The motion passed unanimously.

New Business:

Graham spoke to the Board about how Berkeley's By-laws allow the Board President and the District Manager to decide if a request to be on the agenda is approved or denied.

Minutes of the September, 2024 Board Meeting:

Cipri moved to approve the September 2024 Minutes. Chavez seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending September, 2024:

Jones moved to accept the Accounts Past Due Report for the month ending September 2024. Cipri seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending September, 2024:

Jones moved the Treasurer's Report be approved for September, 2024. Cipri seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for October, 2024:

Cipri moved the October 2024 Cash Disbursements and Payroll be approved. Jones seconded the motion. The motion passed unanimously.

Public Hearing on Certification of Past Due Amounts

- Hayes opened the meeting to the public. With no public present, Hayes closed the public meeting. Miranda moved to approve Resolution 2024-06 to Certify Past Due Amounts with Adams and Jefferson Counties

Legal:

- Jones moved to approve the easement for 7251 2785 West 55<sup>th</sup> Avenue. Miranda seconded the motion. The motion was passed unanimously.

Engineering Update:

Chavez moved to approve the revised Berkeley Engineering Standards. Miranda seconded. The motion passed unanimously.

Metro Update:

- There was no Metro update.

Office Update:

- Whitehair presented the Office Report

Maintenance Report:

- Whitehair presented the 2025 Budget to the Board for review before the October 15<sup>th</sup> date to have it in the office for public review.

Adjournment:

Miranda moved to adjourn the meeting. Chavez seconded. The motion was passed unanimously. The meeting was adjourned at 7:02 p.m.

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Phil Cipri, Secretary