

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING
November 12, 2025

Present for November 12, 2025

Present

John Jesse Chavez – Metro Representative
Phil Cipri – Secretary
Craig Jones – Treasurer

Approved Absences:

Risa Hayes - President
Judy Miranda – Vice President

Also Present for November 12, 2025:

Sharon Whitehair - Berkeley Water and Sanitation District
Chad Saxton – 3435 W. 54th Avenue

Call to Order on November 12, 2025:

Jones called the November 12, 2025 meeting to order at 6:07 pm.

Approval of Agenda:

Cipri moved to amend the November 12, 2025 Agenda by moving the approval of the variance for the ADU and the variance agreement for the ADU at 3435 W. 54th Avenue to the top of the agenda. Chavez seconded. The motion passed unanimously.

Approve Variance for Shared Line for ADU at 3435 W. 54th Avenue.

Chavez moved to approve the shared line for the ADU at 3435 W. 54th Avenue. Cipri seconded. The motion passed unanimously.

Approve Variance Agreement for ADU at 3435 W. 54th Avenue.

Cipri moved to approve the variance agreement for the ADU at 3435 W. 54th Avenue. Chavez seconded. The motion passed unanimously.

Comments from the Public:

No public was present.

New Items:

Whitehair made the Board aware that Berkeley had received notice that 5602 Lowell were advancing development at 56th and Lowell. Whitehair told the Board that Fiore Brothers were starting to survey the property at Ralston and the Sheridan frontage road. She relayed that Denver Water was making Crestview exclude the properties south of Clear Creek on Federal and include them in to Denver Water before they got approval for their plans at 6001 Federal Boulevard. Denver Water said they would handle the inclusions which will bring Berkeley's water boundaries up to 60th on Federal.

Whitehair also informed the Board that Trumark had asked Wilkins if they could pay for all of their taps instead of paying for six at a time. Wilkins has prepared the water and sewer taps for 70 units and will have Trumark sign the tap applications. The payment of the taps forced Whitehair to change the beginning balance on the 2026 budget to \$4,012,756 and the Metro payment to \$1,260,499 so that the Board did not have to amend their budget next year.

Minutes of the October, 2025 Board Meeting:

Chavez moved to approve the October, 2025 minutes. Cipri seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending October, 2025:

Cipri moved to accept the Accounts Past Due Report for the month ending October 2025. Chavez seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending October, 2025:

Chavez moved the Treasurer's Report be approved for October, 2025. Cipri seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for November, 2025:

Cipri moved the November 2025 cash disbursements and payroll be approved. Chavez seconded the motion. The motion passed unanimously.

Public Hearing on Proposed 2026 Rates, Fees, and Charges, 2026 Budget, and Certification of Mill Levies:

Jones opened the meeting to the public. With no public present, he closed the public meeting. Cipri made a motion to approve Resolution 2025-08 to Adopt the 2026 Budget and Appropriate Funds. Chavez seconded the motion. The motion passed unanimously.

Chavez moved to approve Resolution 2025-09 to Certify a Mill Levy. Cipri seconded. The motion passed unanimously.

Cipri moved to approve Resolution 2025-10 to Adopt a Schedule of Rates, Fees, and Charges. Chavez seconded. The motion passed unanimously.

Action Items:

There were no action items.

Legal Update:

Chavez made a motion to approve the shared sewer service line agreement for 2751 and 2785 W. 55th Avenue. Cipri seconded. The motion passed unanimously.

Cipri made a motion to approve the sewer extension for 2751 and 2785 W. 55th Avenue. Cipri seconded. The motion passed unanimously.

Engineering Update:

There was no engineering update.

Metro Update:

Chavez went to a Metro Board financial meeting where they were discussing rate increases. Metro wants to build a new plant in Thornton.

Manager's Update:

The manager's report was included in the Board packet.

Maintenance Report:

The maintenance report was included in the Board packet.

Adjournment:

Cipri moved to adjourn the meeting. Chavez seconded. The motion passed unanimously. The meeting was adjourned at 6:26 p.m.

Phil Cipri, Secretary