

BERKELEY WATER & SANITATION DISTRICT  
4455 W. 58<sup>TH</sup> Ave., Unit A; Arvada, Colorado 80002-7007  
In and For the Counties of Adams and Jefferson

MINUTES OF THE REGULAR MEETING  
November 9, 2022

Present for November 9, 2022 via Teleconference Call (346)248-7799, Meeting Code:840 7195 2399#, Passcode: 271389#

Risa Hayes - President  
Gloria Rudden - Vice-President  
John Jesse Chavez – Metro Representative  
Sharon Price – Treasurer

Excused Absence  
Phil Cipri - Secretary

Also Present for November 9, 2022:  
Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on November 9, 2022:  
Hayes called the November 9, 2022 meeting to order at 9:05 am.

Approval of Agenda:  
Rudden moved to approve the agenda. Chavez seconded. The motion passed unanimously.

Comments from the Public:  
No public was present.

New Business:  
There was no new business.

Minutes of the October, 2022 Board Meeting:  
Rudden moved to approve the October, 2022 Minutes. Price seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending October, 2022:  
Price moved to accept the Accounts Past Due Report for the month ending October 2022. Rudden seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending October, 2022:  
Rudden moved the Treasurer's Report be approved for October, 2022. Price seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for October, 2022:

Rudden moved the October 2022 cash disbursements and payroll be approved. Price seconded the motion. The motion passed unanimously.

Public Hearing on to Presentation of 2023 Rates, Fees, and Charges, 2023 Budget and Certification of Mill Levies:

Hayes opened the meeting to the public. With no public present, Hayes closed the public meeting.

Price moved to approve Resolution 2022-06 to Adopt the 2023 Budget and Appropriate Funds. Rudden seconded the motion. The motion passed unanimously.

Price moved to approve Resolution 2022-07 to Adopt Schedule of Rates, Fees, and Charges. Chavez seconded. The motion passed unanimously.

Rudden moved to approve Resolution 2022-08 to Certify a Mill Levy. Price seconded. The motion was unanimously approved.

Legal Report:

Whitehair presented the legal report. Steffl relayed to the Board that there would be an election next year that Chavez and Hayes would be up for re-election.

Engineering Update:

Whitehair presented the proposal from Level Engineering to create a master plan which would review all of the assets in the District to create capital improvements for the next five years. Price moved to approve the proposal with the caveat that there would need to be capital improvement funds to pay for the study. Rudden seconded. The motion passed unanimously.

Metro Update:

Chavez gave the Metro update.

Office Update:

Whitehair presented the office report. She asked the Board if they wanted to meet in person for a Christmas party. It was decided to meet on December 7<sup>th</sup> at 5 pm.

Maintenance Report:

Whitehair presented the maintenance report.

Adjournment:

Rudden moved to adjourn the meeting. Chavez seconded. The motion passed unanimously. The meeting was adjourned at 9:52 a.m.

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Phil Cipri, Secretary