

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING
May 14, 2025

Present for May 14, 2025

Present

Risa Hayes - President
Judy Miranda – Vice President
John Jesse Chavez – Metro Representative

Excused Absence

Phil Cipri – Secretary
Craig Jones – Treasurer

Also Present for May 14, 2025:

Sharon Whitehair - Berkeley Water and Sanitation District
Carolina and Andy Garcia, 2441 W. 55th Avenue, Denver, CO 80221

Call to Order on May 14, 2025:

Hayes called the May 14, 2025 meeting to order at 6:10 pm.

Approval of Agenda:

Hayes asked that the agenda item for public comments involving the Garcia's be moved up on the agenda. Miranda made a motion to approve the amended agenda with the date of the meeting amended from April 12 to April 9. Chavez seconded. The motion passed unanimously.

Comments from the Public:

Carolina and Andy Garcia, her son, asked the Board for a variance on the Berkeley tap fee because they could not pay for both the Metro and the Berkeley tap fees. They would like to take the sewer service line out to Zuni because they are currently on a shared line. They said that they had installed a new service line out of the back of Andy's home at 2441 W. 55th Avenue but wanted to have a connection that is not shared.

The Board will make a decision and will have Whitehair contact the Garcia's with the outcome.

Swearing In of New Board Members:

Whitehair was able to administer the Oath of Office for Miranda. She will administer the Oath of Office to Cipri and Jones the next day. She will send the signed Oaths of Office to Graham along with the required bond who will submit them to the State.

Nomination and Selection of New Board Members:

Hayes moved that they move this agenda item to the June 2025 Board Meeting since Cipri and Jones were not there. Miranda seconded. The motion passed unanimously.

New Items:

Hayes started a discussion about excusing absent Board members because Jones had not called in before the Board Meeting. The Board Members looked at their current by-laws and they found it

was up to the Board to make the decision if a Board Member was excused if they did not call in ahead of time. The Board decided this is an on-going decision and will make note of it when they do their annual review of the by-laws.

Hayes moved to excuse Jones. Chavez seconded. The motion passed unanimously.

Minutes of the April, 2025 Board Meeting:

Miranda moved to approve the April 2025 Minutes. Chavez seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending April, 2025:

Chavez moved to accept the Accounts Past Due Report for the month ending April 2025. Miranda seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending April, 2025:

Miranda moved the Treasurer's Report be approved for April, 2025. Chavez seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for May, 2025:

Chavez moved the May 2025 cash disbursements and payroll be approved. Miranda seconded the motion. The motion passed unanimously.

Action Items:

Whitehair will send the agenda and minutes to Hayes and Miranda the Friday before the electronic Board packets go out and will text them to check their email for it. They will insert the action items so that Whitehair can get the packet sent out the Friday before the Board meeting.

Legal Update:

There was no legal update.

Engineering Update:

There was no engineering update.

Metro Update:

Chavez will text the Board information about the July 8th tour of the Metro facilities. Board members will let Chavez know if they can make the tour. He needs that information before the middle of June.

Manager's Update:

The Manager's Report was included in the Board packet. Whitehair will draft a letter for the Board regarding Metro Water Recovery's 2026 budget where they proposed a 69% increase over 10 years.

Maintenance Report:

The maintenance report was included in the Board packet.

Adjournment:

Miranda moved to adjourn the meeting. Chavez seconded. The motion passed unanimously. The meeting was adjourned at 7:42 p.m.

Phil Cipri, Secretary