

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE SPECIAL MEETING
May 18, 2023

Present for May 18, 2023 via Teleconference Call (346)248-7799, Meeting Code:850 4815 2949#,
Passcode: 271389#

Present

Risa Hayes - President
John Jesse Chavez – Metro Representative
Sharon Price – Treasurer
Judy Miranda – Board Member

Excused Absence

Phil Cipri – Secretary

Also Present for May 18, 2023:

Sharon Whitehair - Berkeley Water and Sanitation District
Hilary Graham – Hoffman, Parker, Wilson & Carberry
Charlene McCune

Call to Order on May 18, 2023:

Hayes called the May 18, 2023 meeting to order at 6:11 am.

Approval of Agenda:

Chavez moved to approve the agenda. Price seconded. The motion passed unanimously.

Swearing In of New Board Members:

Hayes, Chavez, and Miranda all took their Oaths of Office.

Nomination and Selection of New Board Members:

Price made a motion to make Hayes the President. Chavez seconded. The motion passed unanimously.

Hayes moved to make Miranda Vice President. Chavez seconded. The motion passed unanimously.

Hayes moved to make Chavez the Metro Representative. Price seconded. The motion passed unanimously.

Hayes moved to make Price the Treasurer. Miranda seconded. The motion passed unanimously.

Hayes moved to make Cipri the Secretary. Miranda seconded. The motion passed unanimously.

Continuation of By Laws Discussion:

The Board continued their discussion regarding the by laws. Miranda moved to pass Resolution 2023-04 to Adopt the Revised Board By Laws. Chavez seconded. The motion passed unanimously.

Resolution 2023-05 to Adopt Bidding and Contracting Policy:

Graham clarified that all policies would be taken out of the by laws and put in to a resolution regarding the policy. Chavez moved to approve Resolution 2023-05 to Adopt the Bidding and Contracting Policy. Miranda seconded. The motion passed unanimously.

Comments from the Public:

Charlene McCune was present but there were no public comments.

New Business:

Hayes was asked by Miranda to set up a training for Board members with the SDA. Hayes will let the Board members know when a training is available.

Minutes of the April, 2023 Board Meeting:

Chavez moved to approve the April, 2023 Minutes. Price seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending April, 2023:

Price moved to accept the Accounts Past Due Report for the month ending April 2023. Miranda seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending April, 2023:

Price moved the Treasurer's Report be approved for April, 2023. Chavez seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for May, 2023:

Price moved the May 2023 cash disbursements and payroll be approved. Chavez seconded the motion. The motion passed unanimously.

Engineering Update:

Level Engineering is working with staff to begin the master capital improvement plan.

Metro Update:

Chavez gave the Metro update. Chavez said that Metro asked if Connectors would like to send Board members to the Metro Grow Farm. Chavez said he would help organize if Board members would like to go. Chavez sent Whitehair a link to the 2024 Metro Volume 1 Annual Budget which was sent to the rest of the Board.

Office Update:

Whitehair presented the office report. She asked Graham if it was a problem to get in to a multi-year agreement with iamGIS. Graham stated you need to negotiate first and then send the agreement to her.

Maintenance Report:

Whitehair presented the maintenance report.

Adjournment:

Price moved to adjourn the meeting. Chavez seconded. The motion passed unanimously. The meeting was adjourned at 7:13 p.m.

Phil Cipri, Secretary