

BERKELEY WATER & SANITATION DISTRICT  
4455 W. 58<sup>TH</sup> Ave., Unit A; Arvada, Colorado 80002-7007  
In and For the Counties of Adams and Jefferson

MINUTES OF THE REGULAR MEETING  
May 11, 2022

Present for May 11, 2022 via Teleconference Call (346)248-7799, Meeting Code:840 7195 2399#, Passcode: 271389#

Risa Hayes - President  
Gloria Rudden - Vice-President  
Phil Cipri - Secretary

Excused Absence:

John Jesse Chavez – Metro Representative  
Sharon Price – Treasurer

Also Present for May 11, 2022:

Sharon Whitehair - Berkeley Water and Sanitation District  
Matt Miller and Sanjok Timisina – McMahan and Associates

Call to Order on May 11, 2022:

Hayes called the May 11, 2022 meeting to order at 9:00 am.

Approval of Agenda:

Rudden moved to approve the agenda. Cipri seconded. The motion passed unanimously.

Comments from the Public:

No public was present.

2021 Financial Statement Review:

Matt Miller, McMahan and Associates provided a review of the 2021 financial statements and answered any Board questions. Miller stated McMahan and Associates were available for any questions should they come up.

New Business:

Whitehair went over the new FAML I insurance requirements. Her recommendation to the Board is to take a vote in June to opt out as a District from paying FAML I dues but allow employees to opt in with Berkeley managing their paycheck deductions beginning January 1, 2023.

Whitehair asked the Board to do research between now and the June meeting as she would like to put that on the June agenda.

Minutes of the April, 2022 Board Meeting:

Cipri moved to approve the April, 2022 Minutes. Rudden seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending April, 2022:

Cipri moved to accept the Accounts Past Due Report for the month ending April 2022. Rudden seconded the motion. The motion was unanimously approved.

Treasurer's Report for Month Ending April, 2022:

Cipri moved the Treasurer's Report be approved for April 2022. Rudden seconded the motion. The motion was unanimously approved.

Cash Disbursements and Payroll for May 2022:

Cipri moved the May 2022 cash disbursements and payroll be approved. Rudden seconded the motion. The motion was unanimously approved.

Audit:

Cipri moved to approve the 2021 financial statements/audit. Rudden seconded. The motion was unanimously approved.

Legal Report:

Whitehair stated the Oaths of Office had been submitted to the Department of Local Affairs and were approved. The Board was asked if they would like to elect new officers. The Board asked Whitehair to put that question on the June agenda.

Engineering Update:

Whitehair stated that all of the Denver Water projects were complete except for Central Auto. Berkeley owes Vortex for the final pay application in June.

Metro Update:

There was no Metro update.

Office Update:

Whitehair presented the Office Report. The Board discussed the rate of pay for staff. Cipri moved that the existing employees receive a \$2.50 increase in pay beginning June 2022 and Whitehair has the flexibility to hire a new person between \$18 and \$21 based on experience. Rudden seconded. The motion was unanimously passed.

Maintenance Report:

Whitehair presented the Maintenance Report.

Adjournment:

Cipri moved to adjourn the meeting. Rudden seconded. The motion passed unanimously. The meeting was adjourned at 9:58 a.m.

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Phil Cipri, Secretary