

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING
March 13, 2024

Present for March 13, 2024

Present

Judy Miranda – Vice President as Acting Chair
John Jesse Chavez – Metro Representative
Craig Jones – Treasurer
Phil Cipri – Secretary

Excused Absence:

Risa Hayes - President

Also Present for March 13, 2024:

Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on March 13, 2024:

Miranda called the March 13, 2024 meeting to order at 6:09 pm.

Approval of Agenda:

Cipri moved to approve the agenda. Chavez seconded. The motion passed unanimously.

Comments from the Public:

No public was present.

New Business:

HB21-1110, regarding Colorado laws for persons with disabilities, will be implemented on July 1, 2024. Whitehair believes Berkeley's web site is compliant.

Minutes of the February, 2024 Board Meeting:

Cipri moved to approve the February 2024 Minutes. Jones seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending February, 2024:

Cipri moved to accept the Accounts Past Due Report for the month ending February 2024. Chavez seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending February, 2024:

Cipri moved the Treasurer's Report be approved for February, 2024. Chavez seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for March, 2024:

Cipri moved the March 2024 Cash Disbursements and Payroll be approved. Chavez seconded the motion. The motion passed unanimously.

Legal:

Cipri moved to approved the sewer main extension in Federal and 60th from CDOT. Chavez seconded. The motion passed unanimously.

Whitehair had Berkeley's attorney review the current employee handbook. Cipri moved to approve the employee handbook resolution. Chavez seconded. The motion passed unanimously.

Engineering Update:

There was no engineering report.

Metro Update:

Chavez stated that the Metro Board was reviewing the 2024 budget. They approved \$6M for a fluid temperature treatment at the North Treatment facility. They also approved a plant resizer and a foam replacement tank for \$1,780,000.

The Board was asked to appoint one director to be on the Metro Board for the next two years. Chavez expressed his desire to be on the Board again. Jones also expressed a desire to be on the Board. There was a debate in regards to when the Metro meetings were held as to whether Jones would be available to make them. Miranda told Chavez she would vote for him if he would at least bring the agendas from the Metro meetings or would ask for his resignation in a year if he did not. Jones moved to approve Chavez as the Metro Board Member. Cipri seconded. The motion passed unanimously.

Office Update:

Whitehair presented the office report. Whitehair asked the Board if the Treasury Fund that is set to come to term at the end of March be left in the Money Market account, earning 4.96%, until Berkeley gets a better feel for when they need to pay Denver Water's capital improvements. The Board gave direction to Whitehair to keep the funds in the Money Market account.

Maintenance Report:

Whitehair presented the maintenance report. Whitehair stated Berkeley received the initial hydraulics report from Souder, Miller and Associates. SMA's review of the District shows the majority of the District is properly sized but there are 500 flat sections of pipe that will need to be addressed through capital improvements. The Board agreed on a future study session to discuss the report.

Board Discussion:

Miranda would like to see fewer reports in the Board Members' packet. She questioned whether or not the office and maintenance report should exist each month or if there was a way to present it quarterly or yearly.

Adjournment:

Jones moved to adjourn the meeting. Cipri seconded. The motion passed was passed unanimously. The meeting was adjourned at 7:07 p.m.

Phil Cipri, Secretary