

BERKELEY WATER & SANITATION DISTRICT  
4455 W. 58<sup>TH</sup> Ave., Unit A; Arvada, Colorado 80002-7007  
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING

June 11, 2025

Present for June 11, 2025

Present

Risa Hayes - President

Judy Miranda – Vice President

John Jesse Chavez – Metro Representative

Phil Cipri – Secretary

Craig Jones – Treasurer

Also Present for June 11, 2025:

Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on June 11, 2025:

Hayes called the June 11, 2025 meeting to order at 6:05 pm.

Approval of Agenda:

Jones made a motion to approve the agenda. Chavez seconded. The motion passed unanimously.

Comments from the Public:

There was no public present.

Nomination and Selection of New Board Members:

Jones moved to nominate Hayes as President. Chavez seconded. The motion passed unanimously. Hayes moved to nominate Miranda as Vice-President. Jones seconded. The motion passed unanimously. Jones moved to nominate Cipri as the Secretary. Chavez seconded. The motion passed unanimously. Cipri moved to nominate Jones as Treasurer. Hayes seconded. The motion passed unanimously. Chavez remains as the Metro Representative.

New Items:

Hayes asked if Whitehair had followed up with the decision to not approve 2441 W 55<sup>th</sup> Avenue's request to have Berkeley waive its tap fee. Whitehair did speak to the person and let them know the outcome. Hayes wanted to know if Whitehair created the letter regarding Metro's budget. Whitehair stated it was on the agenda.

Minutes of the May, 2025 Board Meeting:

Chavez moved to approve the May 2025 Minutes. Miranda seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending May, 2025:

Chavez moved to accept the Accounts Past Due Report for the month ending May 2025. Jones seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending May, 2025:

Cipri moved the Treasurer's Report be approved for May, 2025. Jones seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for June, 2025:

Jones moved the June 2025 cash disbursements and payroll be approved. Chavez seconded the motion. The motion passed unanimously.

Action Items:

There were no action items.

Legal Update:

Jones moved to approve the three vacation of easements for TruMark, the two easements for TruMark, and the vacation of easement for the Arvada Gold Strike Park. Miranda seconded. The motion passed unanimously.

Engineering Update:

There was no engineering update.

Metro Update:

The Board read through the letter to Metro regarding their 2026 through 2035 budget. Each signed and directed Whitehair to scan it and send it to Laura Cook at Metro.

Manager's Update:

The Manager's Report was included in the Board packet.

Maintenance Report:

The maintenance report was included in the Board packet.

Adjournment:

Miranda moved to adjourn the meeting. Chavez seconded. The motion passed 4 to 1 with Jones dissenting. The meeting was adjourned at 7:31 p.m.

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Phil Cipri, Secretary