

BERKELEY WATER & SANITATION DISTRICT  
4455 W. 58<sup>TH</sup> Ave., Unit A; Arvada, Colorado 80002-7007  
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING  
June 12, 2024

Present for June 12, 2024

Present

Risa Hayes - President  
Judy Miranda – Vice President  
John Jesse Chavez – Metro Representative  
Craig Jones – Treasurer  
Phil Cipri – Secretary

Also Present for June 12, 2024:

Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on June 12, 2024:

Hayes called the June 12, 2024 meeting to order at 6:03 pm.

Approval of Agenda:

Cipri moved to approve the agenda. Chavez seconded. The motion passed unanimously.

Comments from the Public:

No public was present.

New Business:

Whitehair asked the Board what maps they wanted for the study session on June 18<sup>th</sup>. Whitehair provided Board members with the hydraulic report and will have the maps ready for the study session.

Minutes of the May, 2024 Board Meeting:

Cipri moved to approve the May 2024 Minutes. Chavez seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending May, 2024:

Cipri moved to accept the Accounts Past Due Report for the month ending May 2024. Jones seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending May, 2024:

Jones moved the Treasurer's Report be approved for May, 2024. Chavez seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for June, 2024:

Cipri moved the June 2024 Cash Disbursements and Payroll be approved. Jones seconded the motion. The motion passed unanimously.

Legal:

Whitehair provided Board members with the updated Rules and Regulations. She stated the attorney suggested they review them for a month and then put it on the agenda for them to approve or deny.

Engineering Update:

There was no engineering report.

Metro Update:

Chavez will set up a tour for the Board to go on at the Main Metro building. He will also get their District Manager out to the August meeting.

Office Update:

Whitehair told the Board the auditor needed an extension to file the financial statements. Jones moved to approve the extension. Cipri seconded. The motion passed unanimously. Whitehair will file the extension with the State and will let the auditor know.

Maintenance Report:

Whitehair presented the maintenance report.

Adjournment:

Jones moved to adjourn the meeting. Chavez seconded. The motion passed was passed 4 to 1 with Jones voting against. The meeting was adjourned at 6:43 p.m.

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Phil Cipri, Secretary