

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING
June 14, 2023

Present for June 14, 2023 via Teleconference Call (346)248-7799, Meeting Code:850 4815 2949#,
Passcode: 271389#

Present

Risa Hayes - President
John Jesse Chavez – Metro Representative
Sharon Price – Treasurer
Judy Miranda – Board Member
Phil Cipri – Secretary

Also Present for June 14, 2023:

Sharon Whitehair - Berkeley Water and Sanitation District
David Green – Green & Associates LLC

Call to Order on June 14, 2023:

Hayes called the June 14, 2023 meeting to order at 6:04 pm.

Approval of Agenda:

Chavez moved to approve the agenda. Cipri seconded. The motion passed unanimously.

2022 Audit:

David Green, Green & Associates LLC presented the Board with the 2022 Financial Statements. He advised the Board to gauge the financial health of the District by looking at the expenditures versus the revenues. If there are more expenditures than revenues, he will tell the Board that they need to correct that in order to be financially successful. He also advised them to look at the monthly financial reports to see if there are any discrepancies and that they were the front line as the checks and balances regarding the finances.

Green said the tap fees should not be paying for operational costs that they instead should be going for capital improvements. He noted that the current rates are paying for operating costs but if they are not, the District should do a rate study before raising rates.

He stated that Berkeley had two years of revenues to cover current operating costs. He said that most districts are in a good position if they have at least one year of revenue to cover operating costs.

Comments from the Public:

There were no public comments.

New Business:

Hayes asked Board members for their availability for a Board training with Ann Terry from the Special District Association. She said it would be an hour and a half training and that it should be done in person and on a week day. Hayes will let the Board members know when a training is available.

Minutes of the May, 2023 Board Meeting:

Miranda moved to approve the May, 2023 Minutes. Chavez seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending May, 2023:

Price moved to accept the Accounts Past Due Report for the month ending May 2023. Miranda seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending May, 2023:

Price moved the Treasurer's Report be approved for May, 2023. Cipri seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for June, 2023:

Price moved the June 2023 cash disbursements and payroll be approved. Miranda seconded the motion. The motion passed unanimously.

Legal:

There was no legal report.

Engineering Update:

Level Engineering is working with staff to continue the master capital improvement plan.

Metro Update:

Chavez gave the Metro update. Chavez said that Metro asked if Connectors would like to send Board members to the Metro Grow Farm. Chavez said he would help organize if Board members would like to go.

Office Update:

Whitehair presented the office report. She had a discussion with the Board regarding reinvesting the 9 month Treasury Bond. Hayes moved to reinvest the 9 month Treasury Bond in to a one year Treasury Bond and invest another \$250,000 in a two year Treasury Bond. Chavez seconded. The motion passed unanimously.

Maintenance Report:

Whitehair presented the maintenance report.

Adjournment:

Cipri moved to adjourn the meeting. Chavez seconded. The motion passed unanimously. The meeting was adjourned at 7:16 p.m.

Phil Cipri, Secretary