

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE REGULAR MEETING
June 8, 2022

Present for June 8, 2022 via Teleconference Call (346)248-7799, Meeting Code:840 7195 2399#, Passcode: 271389#

Risa Hayes - President
Phil Cipri - Secretary
John Jesse Chavez – Metro Representative
Sharon Price – Treasurer

Excused Absence:
Gloria Rudden - Vice-President

Also Present for June 8, 2022:
Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on June 8, 2022:
Hayes called the June 8, 2022 meeting to order at 9:01 am.

Approval of Agenda:
Price moved to approve the agenda. Cipri seconded. The motion passed unanimously.

Comments from the Public:
No public was present.

New Business:
Hayes asked the Board members if they would like to change any of the Board officer positions after the May election. The Board members did not feel the need to change any of their officer positions on the Board.

Minutes of the May, 2022 Board Meeting:
Cipri moved to approve the May, 2022 Minutes. Price seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending May, 2022:
Price moved to accept the Accounts Past Due Report for the month ending May 2022. Cipri seconded the motion. The motion was unanimously approved.

Treasurer's Report for Month Ending May, 2022:
Cipri moved the Treasurer's Report be approved for May, 2022. Price seconded the motion. The motion was unanimously approved.

Cash Disbursements and Payroll for June, 2022:
Price moved the June 2022 cash disbursements and payroll be approved. Cipri seconded the motion. The motion was unanimously approved.

2021 Audit:
Cipri moved to approve the 2021 audited financial statements. Price seconded. The motion passed unanimously.

Legal Report:
Whitehair explained to the Board that voters had passed a law that allowed employees to participate in the new FAMLI insurance program. Employees and employers will begin paying quarterly dues to the FAMLI

division beginning January 1, 2023. Employers with less than ten employees or are a special district can opt out of paying FAMLI dues. Special districts who choose to opt out of paying the employer dues must vote and receive a majority agreement to opt out. The special district would then have the board president state the board's wishes. In the case of Berkeley, the Board opted out of paying the employer dues but kept the option for the employees to separately choose whether to participate. Berkeley would take the dues out each pay check and would submit the dues to the FAMLI division each quarter.

Employees who opt in can take up to three months each year for any medical condition that affects them or their family member(s). The law states you can not fire them for taking their FAMLI leave.

Berkeley will also keep their short term disability insurance to cover employees who do not opt in to the FAMLI insurance.

Engineering Update:

Whitehair stated she had run the legal ad in the Westminster Window for two consecutive weeks in order to insure there were no claims against Vortex before their final retainage was sent. Whitehair will date the check for June 26th and will send it on Monday (the next day). Cipri moved to pay the final retainage to Vortex. Price seconded. The motion passed unanimously.

Metro Update:

Whitehair asked Chavez if there was a way for Berkeley to get their flows and loadings reports on a more timely basis, if not on a monthly basis. She also asked if he would speak to Metro's Communication Director regarding us sharing their Connections link on our web site.

Office Update:

The Board discussed the FAMLI options. Cipri moved to opt out of the employer FAMLI dues but allow employees to choose if they would like to opt in to the program and have it taken out of their pay check each week. Chavez seconded. The motion passed unanimously.

Maintenance Report:

Whitehair presented the Maintenance Report.

Adjournment:

Cipri moved to adjourn the meeting. Price seconded. The motion passed unanimously. The meeting was adjourned at 9:40 a.m.

Phil Cipri, Secretary