

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING
July 10, 2024

Present for July 10, 2024

Present

Risa Hayes - President
Judy Miranda – Vice President
John Jesse Chavez – Metro Representative
Craig Jones – Treasurer
Phil Cipri – Secretary

Also Present for July 10, 2024:

Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on July 10, 2024:

Hayes called the July 10, 2024 meeting to order at 6:10 pm.

Approval of Agenda:

Cipri moved to approve the agenda. Chavez seconded. The motion passed unanimously.

Comments from the Public:

No public was present.

New Business:

To prepare for the visitors from Metro at the August meeting, Chavez asked Board members to choose from the menu their meal choice. He will coordinate with Metro what their choices are and will order by the 1st and have the meal delivered on the evening of August 14th. Board members were given potential questions to ask during that meeting. Hayes will gather all of the questions and will email Board members by the 19th of July. All questions will be gathered and sent to Chavez by the 22nd of July. Chavez will give the questions to Metro prior to the meeting. The Board will start their meeting at 5:30 pm in order to eat prior to the meeting.

Minutes of the June, 2024 Board Meeting:

Cipri moved to approve the June 2024 Minutes. Chavez seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending June, 2024:

Jones moved to accept the Accounts Past Due Report for the month ending June 2024. Chavez seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending June, 2024:

Chavez moved the Treasurer's Report be approved for June, 2024. Cipri seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for July, 2024:

Miranda moved the July 2024 Cash Disbursements and Payroll be approved. Cipri seconded the motion. The motion passed unanimously.

Legal:

Cipri made a motion to accept the two vacation of easements for TTLC. Jones seconded. The motion passed unanimously.

Jones made a motion to approve the extension agreement for Red T at 2551 W. 52nd Avenue. Cipri seconded. The motion passed unanimously.

After discussion about the Rules and Regulations. Chavez made a motion to approved the updated Rules and Regulations. Miranda seconded. The motion passed unanimously.

Engineering Update:

Whitehair presented the bid from Souder, Miller and Associates to create a master plan for Berkeley. The amount is approximately \$74,000 which was brought down from \$97,000 because of the conditions spreadsheet from Wilkins and the cost of travel eliminated by Whitehair. Miranda moved to approve the bid from Souder, Miller and Associates for professional services for the master plan and the engineering standards. Cipri seconded. The motion passed unanimously.

Metro Update:

Chavez has set up a meeting with Metro staff to visit Berkeley at its August 14th meeting.

Office Update:

Whitehair told the Board that Berkeley's employee manual calls for all full-time employees to have their insurance paid by the District. Whitehair is now on Medicare and has cleared with the attorney that the District should reimburse her for the Medicare insurance. Cipri made a motion to cover the \$174.40 per month for Whitehair's Medicare. Jones seconded. The motion passed unanimously .

Maintenance Report:

Whitehair presented the maintenance report.

Adjournment:

Hayes moved to adjourn the meeting. Cipri seconded. The motion was passed unanimously. The meeting was adjourned at 7:32 p.m.

Phil Cipri, Secretary