

BERKELEY WATER & SANITATION DISTRICT  
4455 W. 58<sup>TH</sup> Ave., Unit A; Arvada, Colorado 80002-7007  
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING  
January 10, 2024

Present for January 10, 2024

Present

Risa Hayes - President  
Judy Miranda – Vice President  
John Jesse Chavez – Metro Representative  
Craig Jones – Treasurer

Excused Absence

Phil Cipri – Secretary

Also Present for January 10, 2024:

Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on January 10, 2024:

Hayes called the January 10, 2024 meeting to order at 6:06 pm.

Approval of Agenda:

Chavez moved to approve the agenda. Jones seconded. The motion passed unanimously.

Comments from the Public:

There were no public present.

New Business:

Berkeley has an open account with Colorado Trust with no money in it. Either Jones or Cipri must contact Colorado Trust in order to close the account. Jones said he would close the account.

Minutes of the December, 2023 Board Meeting:

Chavez moved to approve the December 2023 Minutes. Miranda seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending December, 2023:

Jones moved to accept the Accounts Past Due Report for the month ending December 2023. Chavez seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending December, 2023:

Chavez moved the Treasurer's Report be approved for December, 2023. Jones seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for January, 2024:

Chavez moved the January 2024 cash disbursements and payroll be approved. Jones seconded the motion. The motion passed unanimously.

Legal:

There was no legal report. Jones moved to accept Resolution 2024-01 Regarding Designated Agenda Notice Posting Place and Meeting Dates and Time. Miranda seconded. The motion passed unanimously.

Presentation and Public Hearing of Amended 2024 Budget, and Certification of Mill Levies

Hayes opened up the meeting to the public. With no public present, Hayes closed the public hearing. Chavez moved to accept Resolution 2024-02 to Adopt the 2024 Budget, Appropriate Funds. Miranda seconded. The motion passed unanimously.

Chavez moved to accept Resolution 2024-03 to Certify a Mill Levy. Miranda seconded. The motion passed 3 to 1 with Jones voting against.

Engineering Update:

There was no engineering report. Chavez moved to accept the vacation of easement for 2051 West 56<sup>th</sup> Avenue. Jones seconded. The motion passed unanimously.

Metro Update:

Chavez gave the Metro update. Miranda asked if she could attend one of the Metro meetings with Chavez. Chavez will find out if she can.

Office Update:

Whitehair presented the office report. Whitehair stated that she created the 2024 transparency notice from the budget and the mill levies. She will upload to the Department of Local Affairs.

Maintenance Report:

Whitehair presented the maintenance report.

Adjournment:

Chavez moved to adjourn the meeting. Miranda seconded. The motion passed 3 to 1 with Jones casting the nay vote. The meeting was adjourned at 6:51 p.m.

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Phil Cipri, Secretary