

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE SPECIAL MEETING
January 16, 2023
(Rescheduled from January 11, 2023)

Present for January 16, 2023 via Teleconference Call (346)248-7799, Meeting Code:840 7195 2399#, Passcode: 271389#

Risa Hayes - President
John Jesse Chavez – Metro Representative
Sharon Price – Treasurer
Phil Cipri - Secretary

Also Present for January 16, 2023:

Sharon Whitehair - Berkeley Water and Sanitation District
Carolyn Steffl – Attorney at law, Dietz and Davis, P.C.

Call to Order on January 16, 2023:

Hayes called the January 16, 2023 meeting to order at 6:05 am.

Approval of Agenda:

Price moved to approve the agenda. Cipri seconded. The motion passed unanimously.

Comments from the Public:

No public was present.

New Business:

There was no new business.

Minutes of the December, 2022 Board Meeting:

Cipri moved to approve the December, 2022 Minutes. Price seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending December, 2022:

Price moved to accept the Accounts Past Due Report for the month ending December 2022. Cipri seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending December, 2022:

Cipri moved the Treasurer's Report be approved for December, 2022. Price seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for January, 2023:

Price moved the January 2023 cash disbursements and payroll be approved. Cipri seconded the motion. The motion passed unanimously.

Legal Report:

Price moved to approve Resolution 2023-01 to Designate the Agenda Notice Posting Place and Meeting Dates to be done either in person at the office with two (2) or more Board members present or via Zoom on the second Wednesday at 6 p.m.. Cipri seconded. The motion passed unanimously.

Price moved to accept the resignation from Rudden. Cipri seconded. The motion passed unanimously.

The Board discussed the vacancy left from Rudden's resignation. The Board directed Whitehair to put a notice on the District's web site for two weeks to invite candidates and to have Board members and Whitehair talk to potential candidates. Potential candidates will be invited to the February Board meeting.

Cipri moved to approve Resolution 2023-02 Calling for the 2023 Regular Election and Appointing a DEO to include one (1) person serving two years to replace Rudden's term. Chavez seconded. The motion passed unanimously.

The Board discussed changes to the by-laws to include limiting the time of public comments to five minutes, requesting written materials for comments over five minutes to become an agenda item, and not responding to the speaker. Steffl will produce a draft of the by-laws for the Board.

Engineering Update:

There was no engineering report.

Metro Update:

Chavez gave the Metro update. Whitehair will provide the Board with the latest Metro Connector.

Office Update:

Whitehair stated a new part-time person was hired for the maintenance position.

Maintenance Report:

Whitehair presented the maintenance report.

Executive Session:

Price moved to go in to executive session pursuant to Sec. 24-6-402(4)(f), C.R.S., for conference with an attorney for the District related to personnel matters regarding the District Manager and executive session pursuant to Sec. 24-6-402(4)(b), C.R.S., for conference with an attorney for the District for the purpose of receiving legal advice on specific legal questions related to Board procedures and by-laws. Cipri seconded. The motion passed unanimously.

Adjournment:

Chavez moved to adjourn the meeting. Cipri seconded. The motion passed unanimously. The meeting was adjourned at 7:49 p.m.

Phil Cipri, Secretary