

BERKELEY WATER & SANITATION DISTRICT  
4455 W. 58<sup>TH</sup> Ave., Unit A; Arvada, Colorado 80002-7007  
In and For the Counties of Adams and Jefferson

MINUTES OF THE MEETING  
February 14, 2024

Present for February 14, 2024

Present

Risa Hayes - President  
Judy Miranda – Vice President  
John Jesse Chavez – Metro Representative  
Craig Jones – Treasurer  
Phil Cipri – Secretary

Also Present for February 14, 2024:

Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on February 14, 2024:

Hayes called the February 14, 2024 meeting to order at 6:06 pm.

Approval of Agenda:

Jones moved to approve the agenda. Chavez seconded. The motion passed unanimously.

Comments from the Public:

Lane Graves and Alexander Applegarth were there to present their case for a variance for their ADU. Jerod Blincoe and Josh Young were there from First Bank to discuss a potential liquid asset account.

New Business:

Lane Graves and Alexander Applegarth were there to present their case for a variance for their ADU. The Board asked them questions and then Jones moved to approve their variance request. Chavez seconded. The motion passed unanimously.

Jerod Blincoe and Josh Young were present to give the Board an update on the liquid asset account that would earn Berkeley 4% by sweeping the funds in checking to the liquid asset account. The Board would need to hold at least \$500,000 in the account to get this rate. The Board indicated to First Bank to go ahead and set up the account on behalf of Berkeley.

Minutes of the January, 2024 Board Meeting:

Cipri moved to approve the January 2024 Minutes. Chavez seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending January, 2024:

Jones moved to accept the Accounts Past Due Report for the month ending January 2024. Chavez seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending January, 2024:

Cipri moved the Treasurer's Report be approved for January, 2024. Miranda seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for February, 2024:

Chavez moved the February 2024 cash disbursements and payroll be approved. Miranda seconded the motion. The motion passed unanimously.

Legal:

Whitehair asked Graham to review the Employee Policy Manual because the Colorado State legislators are passing new laws regarding employees.

Engineering Update:

There was no engineering report.

Metro Update:

There was no Metro update.

Office Update:

Whitehair presented the office report.

Maintenance Report:

Whitehair presented the maintenance report. Whitehair stated she had a meeting with the Deputy County Manager and Director of Community Development from Adams County to discuss issues a developer was having with Adams County Planning. She wanted to ensure that the smaller developers could get through their plan review without wanting to pull out of their project.

Adjournment:

Miranda moved to adjourn the meeting. Jones seconded. The motion passed was passed unanimously. The meeting was adjourned at 6:50 p.m.

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Phil Cipri, Secretary