

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE REGULAR MEETING
February 12, 2020

Present for February 12, 2020:

Craig Jones, President
Gloria Rudden, Vice President
Carl Lee Jones, Treasurer
Philip Cipri, Secretary, Metro Representative

Also Present for February 12, 2020:

Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on February 12, 2020:

Craig Jones called the February 12, 2020 meeting to order at 6:02 pm.

Approval of Agenda:

Carl Lee Jones moved to approve the agenda. Cipri seconded. The motion passed unanimously.

Comments from the Public:

No comments from the public.

New Business:

No new business.

Minutes of the January 8, 2020 Board Meeting:

Rudden moved to approve the minutes of the January 8, 2020 meeting. Cipri seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending January, 2020:

Cipri moved to accept the Accounts Past Due Report for the month ending January 2020. Rudden seconded the motion. The motion was unanimously approved.

Treasurer's Report for Month Ending January, 2020:

Rudden moved the Treasurer's Report be approved for January 2020. Cipri seconded the motion. The motion was unanimously approved.

Cash Disbursements and Payroll for February 2020:

Cipri moved the February 2020 cash disbursements and payroll be approved. Rudden seconded the motion. The motion was unanimously approved.

2019 Preliminary Audit

Dan Cudahy, McMahan and Associates LLC, gave an overview to the Board regarding its financial position. Cudahy stated that the District generated \$145,191 more revenue than what was budgeted and spent \$3,599 more than it budgeted for expenditures. Cudahy advised Whitehair to increase the expenditures for sewer processing an additional \$10,000, post a notice that the budget would be amended, and approve the amended budget at their Board meeting in March.

Legal Update:

Whitehair presented the legal report to the Board.

Engineering Report:

Whitehair presented the engineering report.

Metro Report:

Cipri reported that Metro had another "Meet the Team" meeting with their Operations' B Shift Operators. Metro will also put on a new director orientation meeting to educate them regarding their position. Cipri has attended 6/6 Metro meeting and 6/7 committee meetings.

Office Report:

Whitehair presented the Office Report.

Maintenance Report:

Whitehair presented the Maintenance Report.

Adjournment:

Carl Lee Jones moved to adjourn the meeting. Cipri seconded. The motion passed unanimously. The meeting was adjourned at 6:40 p.m.

Phil Cipri, Secretary