

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE REGULAR MEETING
December 14, 2022

Present for December 14, 2022 via Teleconference Call (346)248-7799, Meeting Code:840 7195 2399#, Passcode: 271389#

Risa Hayes - President
Gloria Rudden - Vice-President
John Jesse Chavez – Metro Representative
Sharon Price – Treasurer
Phil Cipri - Secretary

Also Present for December 14, 2022:

Sharon Whitehair - Berkeley Water and Sanitation District
Wendy Rudden-Carter, Community Member

Call to Order on December 14, 2022:

Hayes called the December 14, 2022 meeting to order at 9:14 am.

Approval of Agenda:

Rudden moved to approve the agenda. Cipri seconded. The motion passed unanimously.

Comments from the Public:

Wendy Rudden-Carter spoke on behalf of her mother, Gloria Rudden, that she was not receiving the packet in a font that her mother could read. It was agreed that Whitehair would increase the font for all of the documents in Rudden's packet and will send an email to all Board members with both large font and regular font.

New Business:

There was no new business.

Minutes of the November, 2022 Board Meeting:

Price moved to approve the November, 2022 Minutes. Chavez seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending November, 2022:

Cipri moved to accept the Accounts Past Due Report for the month ending November 2022. Price seconded the motion. The motion passed unanimously.

Treasurer's Report for Month Ending November, 2022:

Price moved the Treasurer's Report be approved for November, 2022. Cipri seconded the motion. The motion passed unanimously.

Cash Disbursements and Payroll for December, 2022:

Price moved the December 2022 cash disbursements and payroll be approved. Cipri seconded the motion. The motion passed unanimously.

Legal Report:

Whitehair presented the legal report. Cipri moved to approve Resolution 2022-09 Calling for 2023 Regular Election and Appointing a Designated Election Official (DEO). Price seconded. The motion passed unanimously.

Price moved to approve Resolution 2022-10 to Amend the Employee Handbook Regarding FMLI Leave. Chavez seconded. The motion passed unanimously.

Engineering Update:

There was no engineering report.

Metro Update:

Chavez gave the Metro update.

Office Update:

Whitehair presented the office report. Whitehair had given the Board two options for an auditor next year. Cipri moved that we engage Green and Associates as the auditor for next year. Price seconded. The motion passed unanimously.

Maintenance Report:

Whitehair presented the maintenance report.

Adjournment:

Cipri moved to adjourn the meeting. Rudden seconded. The motion passed unanimously. The meeting was adjourned at 9:52 a.m.

Phil Cipri, Secretary