

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE REGULAR MEETING

August 17, 2022

(Rescheduled from August 10, 2022)

Present for August 17, 2022 (Rescheduled from August 10, 2022) via Teleconference Call
(346)248-7799, Meeting Code:840 7195 2399#, Passcode: 271389#

Risa Hayes - President
Gloria Rudden - Vice-President
Phil Cipri - Secretary
John Jesse Chavez – Metro Representative
Sharon Price – Treasurer

Also Present for August 17, 2022:

Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on August 17, 2022:

Hayes called the August 17, 2022 meeting to order at 9:10 am.

Approval of Agenda:

Rudden moved to approve the agenda. Price seconded. The motion passed unanimously.

Comments from the Public:

No public was present.

New Business:

Steffl advised the Board that the Rules and Regulations were complete. Whitehair will articulate the changes in the Rules and Regulations before the Board votes on them in September. Whitehair will post a draft of the Rules and Regulations on Berkeley's website and Steffl will provide the notice Whitehair needs to include.

Steffl advised the Board that any time a district spends \$60,000 or more on construction or materials they must either publicize and bid the project or use an alternative called Integrated Project Delivery. The difference is that the entity would provide the design, construction, and completion of the project rather than the District's engineer. Steffl will provide Whitehair language to post the notice on the District's web site. Berkeley can send out the information to the three known contractors who can provide the cured in place work they require.

The Board discussed the three firms that Whitehair had presented to them. Price moved to engage Level Engineering to provide engineering services to Berkeley. Cipri seconded. The motion passed unanimously.

Whitehair was instructed to send Level Engineering's contract to Steffl for review. Whitehair will contact the two other engineering firms.

Minutes of the July, 2022 Board Meeting:

Price moved to approve the July, 2022 Minutes. Cipri seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending July, 2022:

Rudden moved to accept the Accounts Past Due Report for the month ending July 2022. Cipri seconded the motion. The motion was unanimously approved.

Treasurer's Report for Month Ending July, 2022:

Rudden moved the Treasurer's Report be approved for July, 2022. Cipri seconded the motion. The motion was unanimously approved.

Cash Disbursements and Payroll for August, 2022:

Cipri moved the August 2022 cash disbursements and payroll be approved. Price seconded the motion. The motion was unanimously approved.

Legal Report:

The legal report was reported under New Business.

Engineering Update:

There was no engineering report.

Metro Update:

Chavez stated he had attended a Metro meeting last night and four Board members were sworn in.

Office Update:

Whitehair presented the Office Update. The Board instructed Whitehair to go back to American Express/Lowes and apply for their card under Berkeley's credit. The Board will take up the credit card resolution once that is done.

Maintenance Report:

Whitehair presented the Maintenance Report. Cipri moved to approve the C & L Construction proposal for \$2,640 to create a by-pass at manhole Z-6 to allow jetting and televising to occur after the by-pass was in. Price seconded. The motion passed unanimously.

Adjournment:

Rudden moved to adjourn the meeting. Chavez seconded. The motion passed unanimously. The meeting was adjourned at 10:06 a.m.

Phil Cipri, Secretary