

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE REGULAR MEETING
August 11, 2021

Present for August 11, 2021 via Teleconference Call (346)248-7799, Meeting Code:810 1153 0675#, Passcode: 078502#

Gloria Rudden - Vice-President
John Jesse Chavez – Metro Representative
Phil Cipri - Secretary
Sharon Price – Treasurer

Also Present for August 11, 2021:
Sharon Whitehair - Berkeley Water and Sanitation District

Excused Absence:
Risa Hayes - President

Call to Order on August 11, 2021:
Rudden called the August 11, 2021 meeting to order at 6:08 pm after Cipri moved Rudden be Acting President and Hayes be excused and Price seconded. The motion passed with a 4-0 vote.

Approval of Agenda:
Cipri moved to approve the agenda. Price seconded. The motion passed unanimously.

Comments from the Public:
No public was present.

New Business:
Whitehair reviewed with the Board the history of the District from 1961 to 1983 regarding the collection of tap fees for Berkeley. She stated that from 1983 to the present tap fees were collected for both Berkeley and Metro. Wilkins is going through every account file to record what taps were collected and when it was collected to compare it to the file Metro sent regarding their tap credits. It is extremely important to understand what credits Berkeley has received and what credits Metro has received over the years.

Minutes of the July 14, 2021 Board Meeting:
Price moved to approve the July 14, 2021 Minutes. Cipri seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending July, 2021:
Cipri moved to accept the Accounts Past Due Report for the month ending July 2021. Price seconded the motion. The motion was unanimously approved.

Treasurer's Report for Month Ending July, 2021:
Price moved the Treasurer's Report be approved for July 2021. Cipri seconded the motion. The motion was unanimously approved.

Cash Disbursements and Payroll for August 2021:
Price moved the August 2021 cash disbursements and payroll be approved. Cipri seconded the motion. The motion was unanimously approved.

Legal Report:

Cipri moved to approve the Extension Agreement for Pecos Logistics. Price seconded. The motion passed unanimously.

Engineering Update:

Whitehair presented the engineering update. The approval of the Vortex Change Orders was tabled until September because Vortex did not get in a Pay Application.

Metro Update:

Chavez provided the Metro update.

Office Update:

Whitehair presented the Office Report.

Maintenance Report:

Whitehair presented the Maintenance Report. She also discussed her meeting with bank representatives and asked for direction from the Board for next steps. This item will be tabled until the September meeting.

Whitehair also asked for direction regarding the auditor's Request for Proposal not to exceed \$8,900 for the 2021 audit. Whitehair told the Board she would send out the numbers from the other auditors who submitted RFP's in 2018 so they could make a comparison. This item will be tabled until the September meeting.

Adjournment:

Cipri moved to adjourn the meeting. Price seconded. The motion passed unanimously. The meeting was adjourned at 7:20 p.m.

Phil Cipri, Secretary