

BERKELEY WATER & SANITATION DISTRICT
4455 W. 58TH Ave., Unit A; Arvada, Colorado 80002-7007
In and For the Counties of Adams and Jefferson

MINUTES OF THE REGULAR MEETING
April 13, 2022

Present for April 13, 2022 via Teleconference Call (346)248-7799, Meeting Code:821 3539 1768#, Passcode: 977921#

Risa Hayes - President
Gloria Rudden - Vice-President
Phil Cipri - Secretary
John Jesse Chavez – Metro Representative
Sharon Price – Treasurer

Also Present for April 13, 2022:
Sharon Whitehair - Berkeley Water and Sanitation District

Call to Order on April 13, 2022:
Hayes called the April 13, 2022 meeting to order at 9:00 am.

Approval of Agenda:
Rudden moved to approve the agenda. Cipri seconded. The motion passed unanimously.

Comments from the Public:
No public was present.

New Business:
There was no new business.

Minutes of the March, 2022 Board Meeting:
Price moved to approve the March, 2022 Minutes. Rudden seconded. The motion passed unanimously.

Accounts Past Due Report, Month ending March, 2022:
Cipri moved to accept the Accounts Past Due Report for the month ending March 2022. Price seconded the motion. The motion was unanimously approved.

Treasurer's Report for Month Ending March, 2022:
Rudden moved the Treasurer's Report be approved for March 2022. Price seconded the motion. The motion was unanimously approved.

Cash Disbursements and Payroll for April 2022:
Price moved the April 2022 cash disbursements and payroll be approved. Rudden seconded the motion. The motion was unanimously approved.

Audit:
Cipri would like to get the auditor to the next meeting to discuss the audit. Whitehair will contact them to see if they can attend the next meeting in May.

Legal Report:
Whitehair stated the May 5, 2022 election was cancelled due to no more candidates putting in self-nomination forms than there were positions available. She will give the Oath of Office to Cipri, Price, and Rudden after the May 5th election and before the May 11th meeting.

Zuni Residences completed a Bill of Sale for the sewer main they installed at Zuni and 52nd. Whitehair will cut them a check for the amount left in their developer deposit account to close it out. Whitehair will record the Bill of Sale with Adams County Clerk and Recorder.

Adams County will be demolishing their building at 4160 W. 56th Avenue and have asked a variance from Berkeley to cap their service line and have Berkeley observe the capping. This will stop their account for being billed for sewer service. Price made a motion to approve the variance. Cipri seconded. The motion passed unanimously.

Engineering Update:

Element submitted the final pay application from Vortex which finished their work on the Denver Water capital improvements. They will have one last payment for the retainage in May. Cipri moved to approve the pay application. Price seconded. The motion passed unanimously.

Whitehair stated that Berkeley was no longer using DRC for jetting and televising and would like to get a contractor on record as our emergency service. She asked the Board to approve Pro Pipe who currently has our jetting and televising contract. Price moved to use Pro Pipe as the emergency service. Cipri seconded. The motion passed unanimously.

Metro Update:

Chavez attended the tour at the Robert W. Hite Treatment Facility. He will make the other Board members aware when they offer the next tour.

Metro asked the Board to reappoint a director to Metro's Board of Directors. Chavez said he would continue to serve in that capacity for another two years beginning in July 2022. Cipri moved to appoint Chavez as the Metro Board member. Price seconded. The motion passed unanimously.

Office Update:

Whitehair presented the Office Report. The discussion on the rate of pay for staff will be postponed until the May meeting.

Maintenance Report:

Whitehair presented the Maintenance Report.

Adjournment:

Cipri moved to adjourn the meeting. Chavez seconded. The motion passed unanimously. The meeting was adjourned at 9:51 a.m.

Phil Cipri, Secretary